

## R&D Lab Technician (Apprentice)

### Job summary:

The R&D lab technician will manage the lab with respect to raw materials, booking out equipment, organisation & sample storage. Keeping stock of lab consumables and analytical materials, ensuring all equipment is adequately specified, validated & calibrated. They will also be required to setup, conduct & document tests.

### Main Responsibilities:

- To liaise closely with Technical team
- Assisting the verification & validation engineer
- Organisation of the lab, equipment & tools
- Maintaining stock levels of R&D materials
- Setting up, conducting & documenting scientific/technical tests
- Ensuring the lab environment is maintained & clean
- Following & enforcing lab safety
- Arranging for equipment to be calibrated & maintained
- Working as part of a team & working as an individual meeting project deadline

In addition, employees may be required to undertake other duties as reasonably required. In these circumstances training will be given where it is necessary.

### Qualifications & experience:

- Minimum A-C GCSE in Science or Technology

### Skills Required:

- Strong problem solving skills
- Excellent communication skills
- Ability to work in a team & as an individual
- Attention to detail
- Organisation skills
- Computer literate
- Time management
- Initiative

Department: Technical

Reports to: Technical Manager

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